



Join our DSP team in Stockholm or Malmö!

We are looking for Destination Consultants to support our teams in Stockholm and Malmö.

Alfa is expanding and we are now recruiting for project positions as Destination Consultants.

Working in a professional yet friendly environment, you'll be responsible for assisting assignees and their families throughout their corporate assignments.

You should be/or have been working within HR/Relocation/Mobility or Customer service.

The Role

Managing and counselling assignees to include:

- Pre visits and orientation tours
- Home findings
- Settling in services (bank, population registration, social benefits, healthcare)
- Move-in Inspections
- School search
- Move-out inspections
- Lease negotiations
- Departure Services
- Lease translations
- Liaising with client HR and Mobility Teams, and agents

You will also be responsible for updating systems and documents.

Skills

You are committed, service and business oriented, structured and systematic. You are a team player, a good listener, empathetic. Fluency in both Swedish and English is essential. Having lived and worked abroad is an advantage. Ability to work independently, prioritize and manage multiple projects in addition to day to day tasks. Flexibility and willingness to undertake additional tasks as required.

Working hours

Full-time position temporary employment with the possibility of extension.

Application

Please send your CV together with a cover letter to hr@alfamoving.com

Mark your application "Destination Consultant Stockholm" or "Destination Consultant Malmö".

Apply as soon as possible, interviews will be ongoing. All applications to be submitted in English.

About Alfa:

Headquartered in Sweden, Alfa is the largest Scandinavian provider of mobility & assignment services. Our clients consist of Private, Corporate and Industry Partners who are focused on enhancing their strategic position by investing in Alfa's core services: Immigration and Visa, Moving, Relocation and People Services.

Interconnected workforce with global performance

Our mobility & assignment services are delivered by 440 people across Scandinavia. With 11 offices throughout Sweden, Norway, Denmark and Finland Alfa's interconnected workforce manages mobility and assignment services in 150 countries annually; with a record of 30,393 mobility assignments in 2015-2017.

Alfa cares for people and businesses

Established in 1995 as an innovative & progressive company Alfa is a member of the prestigious worldwide mobility services organization. Awarded with ISO 14001/27001 and Triple AAA finance certifications and providing security consciousness with Information Security Management Systems monitoring all our technology.

We provide peace of mind for people on the move in the hope to enhance the lives of assignees and their families.

IMMIGRATION • RELOCATION • PEOPLE • MOVING

www.alfamoving.com